



INSPIRE ELITE

TRAIN FOR SUCCESS

Professional Development
Services Brochure





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Introduction



Within the modern competitive business environment the performance of your company is measured in the **strength of your staff** and their ability to outperform your competitors.

Inspire Elite programmes will provide the skills and confidence for your **most valued asset**, your employees, to realise their potential and ultimately aid your success.

Our content covers the most critical business challenges facing service focused industries.

Our **premier selection** of competitive programmes are tailored to achieve your training goals with a focus on communicating effectively internally and externally.

We value your team members individuality and training needs so as to deliver fun and rewarding activities geared towards them **realising their potential**. This in turn provides you with a more productive workforce.

We look forward to supporting your staff to **ascend beyond their limits**.





Gordon Sim, Esq

Managing Director & Founder

BSc (Hons), MA Edin. LCGI, ACoT. VR

From Scotland, a former British Army Captain whose drive and *can do* attitude has translated into the world of training where he believes if you don't know something, go find out and if something needs done, go do it.

His aim is to support professionals in achieving their own training goals so that they may deliver upon their potential.

“ We're here to provide you with the training that your company needs to succeed. ”



Ms Aai Sheau Yean

Academic Manager

BA (Hons) HELP, MEd Bris, CIDTT

An experienced educator and academic. She has an interest in researching and developing quality training through contemporary course development.

Granted a Doctoral scholarship from the University of Malaya. She is researching a PhD with a focusing on continuing learning and development for all ages.



Prepare
your
Team
for
Success

Effective Communication Skills



Good communication conveys ideas.

Great communication changes minds.

Effective Communication Skills

Our communication courses are designed to give your staff the ability and confidence to communicate effectively both internally and externally giving your organisation the professional impression it demands.

Fun and fulfilling each of our courses are designed to fulfil specific skill gaps and can be tailored to suit your industry and company's needs.

Don't just have company employees, have successful *company ambassadors*.

Course List

- Speaking with Confidence
- Business Communication
- Perfect Presentation Skills
- Interview Skills
- Customer Service Skills
- Sales Skills & Techniques
- Written Correspondence & Emailing
- Cross-Cultural Training

A silhouette of a person standing on a rock peak with arms raised, set against a sunset sky with golden clouds. The image is overlaid with a blue geometric design consisting of triangles and a grey horizontal band.

Conquer
English,
Ascend
Global
Markets.

English Language Programmes

English Language Programmes

English remains the language of business and a key skill to master to be able to **perform** locally, regionally and globally.

Our English language programmes are for all staff members. From C-grade managers looking to take their company to the **next level**, to executives looking to close the latest deal, to just having your team members communicate more **effectively** throughout the office.

Senior Managers

Frontline Staff

Entry Level

ESL
Language Proficiency Scales
CEFR
IELTS

	C2	9
		8
		7.5
	C1	7
		6.5
		6
	B2	5.5
		5
		4.5
Proficient	B1	4
Advanced	A2	
Upper Intermediate	A1	
Intermediate		
Elementary		
Beginner		

We will help assess your requirements and your staffs' baseline proficiency then provide you with excellent English trainers to meet **your needs** within your timeframe.



Train
tomorrows'
leaders today

Leadership & Management Programmes

Leadership & Management Programmes

The strength of your organisation is in its people but you need **good leaders** to get the best out of your team.

We will assess and identify those most suited to leadership positions and give them the tools so that you can **confidently trust them** to make the right decisions and communicate these effectively across your organisation.

Based upon training techniques **used by the British Army** in developing its Officers and young leaders we have translated this to the workplace to ensure you have your own **elite team members**.

Young Leaders Course

Take the first step in developing your leaders by identifying their potential.

Our rigorous team based course will determine which of your staff have the inner abilities to become your next rising star.

We Assess:

- Planning
- Teamwork
- Leadership Potential

Leadership & Management Course

We'll train your managers key decision making and communication skills so they can lead your success.

We Train:

- 7 Questions Planning
- Effective Briefing

Group Decision Making & Intelligence Cycle

Having good leaders and managers is just the foundation. You need them to work together to a common goal.

We Train:

- Maintaining Priorities
- Departmental Teamwork
- Intelligence led decision making



Start your
Journey with
Inspiration

First Steps

We've covered a lot in this brochure and we're sure you have identified many ways in which we can support your organisation.

Take the next step in letting us help you to take your education institution forward.

Arrange an Appointment

Our Associates will be more than happy to speak with you and guide you through our relevant services.

Client Engagement

One of our experienced Account Managers will support you in identifying how we can help you.

Provide Solution

Our Elite Team Leaders will liaise directly with you to provide a solution tailored to your needs.

Training Delivery

Our Elite Trainers will provide your team with an excellent level of desired training.

Success Management

Constant liaison will ensure that we keep providing you with the standard of services you deserve.



Inspiring Solutions

Inspire Elite is poised to support you with a full range of bespoke training solutions tailored to your needs.

Speak to us at +6 03 6211 5388

For Education and Academic solutions please browse our [Inspire Educational Services Brochure](#).

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